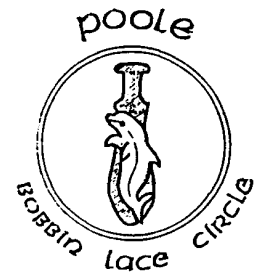


# POOLE BOBBIN LACE CIRCLE FOUNDED JULY 1982



## CONSTITUTION

1. This Society shall be called the POOLE BOBBIN LACE CIRCLE.
2. The aims of the Poole Bobbin Lace Circle shall be:
  - a) To promote the knowledge of Bobbin Lace, its making, design, study, teaching and history.
  - b) To provide a meeting place, bi-monthly, for members to exchange ideas and further the skills and excellence of the craft.

## MEMBERSHIP

3. Membership shall be open to all those interested in Bobbin Lace and willing to support the aims of the Poole Bobbin Lace Circle.
  - a) Members under the age of 16, accompanied by an adult member will pay half fees but have no voting rights.
  - b) Total membership shall be limited to 130 or such number that the Executive Committee considers suitable for the size of the meeting place that is being used.
  - c) The Executive Committee has the power to expel any member whom it finds has not upheld the aims of the circle or has brought the name of the Poole Bobbin Lace Circle into disrepute.

## SUBSCRIPTIONS

4. Members shall pay an annual subscription due on 1<sup>st</sup> August of each year of such an amount as may from time to time be determined by the Executive Committee and approved by the Annual General Meeting (AGM).

## RENEWAL OF MEMBERSHIP

5. Payment for renewal of annual membership must be received by the Membership Secretary together with an S.A.E. by 14<sup>th</sup> August, after which date people on the waiting list will be notified of vacancies.

## MANAGEMENT

6. The Poole Bobbin Lace Circle shall be vested in an Executive Committee to be elected at the AGM, which will be held each year in the month of July at a place to be determined by the Executive Committee.

## THE EXECUTIVE COMMITTEE

7. The Poole Bobbin Lace Circle shall conduct its affairs by means of an Executive Committee, which shall consist of:

The Chairman	The Treasurer	The Secretary	The Assistant Secretary
The Editor	The Membership Secretary Three Other Members.		

  - a) Election of Committee Members shall take place at an AGM and members elected will serve for a period of 3 years and will be permitted to serve for 2 terms only, after which they will not be eligible for re-election until 2 years have elapsed.
  - b) The Chairman will be elected from the Executive Committee.
  - c) Members being proposed for the Executive Committee shall be nominated by 2 members and approved at the AGM.
  - d) Committee Members should be members of the Poole Bobbin Lace Circle of at least 1 year's standing.
8. At any Committee meeting, in the event of an equal voting the Chairman shall have the casting vote.
9. Five members shall constitute a quorum at any meeting of the Executive Committee.
10. The Committee may, if in unanimous agreement, co-opt up to 2 further members with full voting rights. Such members would only be temporary, and their co-option would only run between consecutive AGMs.
11. The Committee shall meet as a quorum at least 3 times a year.
12. Any Committee Member failing to attend 2 consecutive meetings, except for special circumstances, shall be deemed to have resigned.

## SUB-COMMITTEES

13. The Executive Committee shall have powers to appoint sub-committees for approved objects, such committee to work under the direction of the Executive Committee. Persons not members of the Poole Bobbin Lace Circle may be co-opted on to such sub-committees with the consent of the Executive Committee but shall have no power of voting.
  - a) No expenditure and no publicity may be undertaken by the sub-committee without the written consent of the Executive Committee.
  - b) The sub-committee shall be deemed to have ceased on the conclusion of its approved object.

## **THE ANNUAL GENERAL MEETING**

14. The purpose of this is to:
  - a) Receive the Chairman's Report for the previous year.
  - b) Receive the Audited Statements of Accounts for the previous year.
  - c) To elect, if necessary, the Executive Committee, which shall consist of:  
The Chairman            The Treasurer            The Secretary            The Assistant Secretary  
The Editor            The Membership Secretary    Three Other Members.
  - d) To determine the Committee's recommended subscriptions for the ensuing year.
  - e) To conduct any other business on the agenda relevant to the good conduct of the Poole Bobbin Lace Circle.
  - f) To elect an Honorary Auditor.
15. At least six weeks notice shall be given to all registered paid-up members. The agenda shall specify the business to be done and will be published in the May Newsletter. Any additional items for the agenda and nominations for the Officers and committee must reach the Secretary twenty-one days before the meeting. Due to postal inflation, additional items on the agenda will only be available at the A.G.M.
16. A quorum shall consist of 25% of the membership.

## **EXTRA-ORDINARY GENERAL MEETING**

17. An Extra-Ordinary General Meeting shall be summoned when the Committee deems it necessary, or when so requested by at least 40% of the membership of the Poole Bobbin Lace Circle, at which only the specified business may be transacted. One calendar month's notice shall be given, and the quorum shall be the same as the A.G.M. i.e. 25% of the membership.

## **AMENDMENTS TO THE CONSTITUTION**

18. Changes to the Constitution may only be made at the A.G.M. and must be made in full to members attending the A.G.M. before the commencement of the meeting and voted for by 75% of those present and shall be operative as from the 1<sup>st</sup> August. Proposals or amendments to proposals will NOT be accepted during the course of the meeting.

## **INTERPRETATION OF THE CONSTITUTION**

19. The Executive Committee duly elected shall be the sole authority for the interpretation of the constitution and its decision shall be final.

## **PUBLICITY AND TRADING**

20. No member may publish or manufacture any articles in the name of the Poole Bobbin Lace Circle without the written consent of the Executive Committee. No trading or advertising by members or non-members at meetings or functions organised by or in the name of the Poole Bobbin Lace Circle shall be allowed, without prior written consent of the Executive Committee. Any member wishing to publish or manufacture articles or advertise in the name of Poole Bobbin Lace Circle must apply in writing to the Executive Committee before any such article or advertisement can be made.

## **PAYMENT OF EXPENSES**

21. Expense incurred, and previously agreed, by Members or Officers in carrying out the work of the Poole Bobbin Lace Circle, may be paid at the discretion of the Executive Committee.

## **INDEMNITY**

22. All members should note that the Executive Committee or the Poole Bobbin Lace Circle in general cannot be held responsible for any loss of personal property incurred at the meetings or functions organised in the name of Poole Bobbin Lace Circle. Any information which is given is done so in good faith but without any guarantee.

## **DISSOLUTION**

23. A motion to dissolve the Poole Bobbin Lace Circle may only be made at an Extra-Ordinary General Meeting, summoned for the purpose, the quorum of which shall be 50% of the membership with 75% of those present voting for dissolution. If carried, any surplus funds or assets (if any) shall be disposed of for such purpose in connection with the promotion of Lace, as the members may decide but no member shall benefit by virtue of his/her membership.

## **RULES FOR COMPETITION**

24. One Annual Competition for handmade lace shall be held with trophies as donated to P.B.L.C. The conditions of entry to the competition and award of the trophies shall be agreed at the AGM. A trophy may not be won outright and trophies must be returned to P.B.L.C. at the May meeting of the following year. Insurance of a trophy is the responsibility of the holder of that trophy.